

SDFA Fall Board Meeting Agenda  
Pierre, SD  
October 10-11, 2015

**Agenda:**

Call meeting to order @ 1000am CT at Pierre  
Pledge of Allegiance  
Moment of Silence  
Approval of agenda  
Approve minutes of Board meeting @ Pierre, June 2015

Treasurer's Report –

- Financial reports
- Updated expense rates

Secretary's Report –

- WebLink status

District Directors Report - Black Hills, Northwest, Northeast, Southeast, Central, South Central  
Badlands

**NEW BUSINESS:**

1. Membership report
2. High School Scholarship program
3. NVFC - Fall meeting Charlotte, NC
4. State Fallen Firefighters Memorial
5. FDIC 2016, Indianapolis
6. State Fire School 2016 – Meeting with Minnehaha Co FC – (pending)
7. Election by membership
8. Legislation for 2016
9. Future Fire Schools Planning – 2017 - Mitchell;
10. Statewide committee reports
11. States Networking – Des Moines, Ia, 13-14 November
12. Christmas Tree at Capitol
13. Additional Items
14. Winter meeting
15. Pay expenses
16. Adjourn Board meeting

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Call meeting to order 10:00AM CST, Pierre main fire station  
Pledge of Allegiance  
Moment of Silence for Fallen Firefighters

Members present: Charlie Kludt, Don Ward, Rick Gustad, Chad Baumgarten, Jack Diez, Ron Hines, Mark Stoks, Dave Jorgenson, Denny Gorton, and Damon Hartmann

Motion by Hines, 2<sup>nd</sup> by Diez to approve the agenda. MC

Motion by Gorton, 2<sup>nd</sup> by Hartmann to approve minutes from State fire school June 2015. MC

Motion by Gustad, 2<sup>nd</sup> by Jorgenson to approve printed treasurer report. MC

Treasurer's report updates- Gorton has updated the expense sheet; if anyone needs one let him know.

District reimbursement sheet has been updated. Please take one - the \$2000 reimbursement starts January 1, 2016. Gorton will also update the form on the website so they can be printed and completed for district schools.

**ACTION ITEM:** Gorton update the website with the new reimbursement form.

Secretary's report- will need to ask the Fire Marshal's office to see if we can use the FDID number for our online billing system. We will need to add the FDID number to the invoice this year.

Will send out invoices first part of November. Gustad, Jorgenson, Stokes and Diez will be demo departments for the on line payment system this year. Gesinger work with Weblink on setting this up.

**ACTION ITEM:** Gesinger work with WebLink to get the online payment option set up, and add the FDID number to the invoices.

District Directors reports:

Black Hills district school was September 27<sup>th</sup> ; spring district school will be held in conjunction with the Mid-Winter Muster in February.

Northwest district school was held in Akaska and had 29 in attendance

Northeast district school was in April; spring school will be in Aberdeen again in April.

Central district- Wolsey will be hosting the spring school.

Southeast district spring school will be in Tea

South Central district- no fall school yet

Badlands district school was held in Fort Pierre, next year school is in Martin. Jack Diez was re-elected as district rep, with his new term to begin July 1, 2016.

**New Business;**

1. Membership Reports- Invoices will go out first part of November. Need to put a reminder in the paper that dues letters will be coming out- Gesinger will put a note in the paper as a reminder and put a thank you in the paper in Feb/March with a reminder that they can get a discount on fire school if their dues are 100% paid.

**ACTION ITEM:** Gesinger send invoices and put thank you in the paper.

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2. High School scholarship date- March 15, 2016 need to change #5 on the eligibilities to include medical/fire. Changes also need to be made to the scoring sheet. Don Ward and Denny Gorton will work on making those changes.

Motion by Gustad 2<sup>nd</sup> by Hartmann to update #5 on applications MC. The scholarship may be used at ~~any South Dakota~~ college, or Post Secondary institution (Vo-Tech). ~~but may be used in the field of fire science outside of South Dakota.~~ Preference will be given to those who are obtaining a fire or emergency services degree.

**ACTION ITEM:** Gorton and Ward make changes to the scoring sheet

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3. NVFC – Charlotte, NC. – Kludt and Koopman will be attending; there will be two directors from each state, with only one having a vote. Several issues are up in committee.

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4. Firefighter memorial- 2pm

Do we have a policy/cut off date for when a name is added to the memorial? Should we wait until the National adds the name? Discussion; What about presentation of the flag? Do we want to present the flag at the family memorial or at the firefighter memorial? We will present the family with a firefighter flag at the memorial. Motion by Gustad 2<sup>nd</sup> by Stoks to allow Hartmann to check into ordering three cotton 3x5 pre-folded firefighter flags to have on hand for the memorial. MC

Motion by Gorton 2<sup>nd</sup> by Jorgensen that going forward if a firefighter dies the name will be added to the memorial the following year. MC

Expansion of the memorial site- Duane Hofer would like to stay involved in this process. He shared some ideas on expansion. Discussion; we need to start a plan soon as we are limited on space right now. It was the consensus of the Board to keep Hofer on as part of the memorial expansion planning process.

Recess- 12:30

Reconvene 2:00PM after meeting at the memorial, follow-up discussion on the growth of the memorial. The thought was to add a wedge in the front of our memorial for more names to be added and then meet with the other organizations and buildings and grounds and design a plan to grow all the memorials spots at the same time. Motion by Gorton 2<sup>nd</sup> by Baumgarten to make contact with the other

organizations and buildings and grounds to discuss future option and plans for the memorial site. MC  
Motion by Gorton 2<sup>nd</sup> Gustad to add a wedge/triangle to the front of our memorial to match the other organizations' memorial. MC

**ACTION ITEM:** Hartmann order three cotton firefighter flags

**ACTION ITEM:** Gorton update GOG #3 on the website

**ACTION ITEM:** Kludt will contact the EMT's and the Police Officers organizations and Gesinger will contact building and grounds to find out what the process is to expand the memorial site.

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5. FDIC 2016- Indianapolis- April 18-23, 2017 We have one room and one registration if anyone wants to go, please let Gorton know.

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6. State fire school 2016- Everything is at the Ramkota. To bring any food in we have to go off the grounds, so food vendors could be set up in the tents in the open parking lots. There will be a banquet Friday and Saturday night. We need to set a payment rate, such as \$50/hour, for instructors so we don't

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get instructors that are way outside our budget. Motion by Gorton 2<sup>nd</sup> by Hartmann for 2016 state fires school that we provide Mike Erickson a guideline of \$50 per hour as base line instructional cost. MC

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7. Election by membership—This has been talked about before, about some way for the membership as a whole to be able to vote on association issues. Discussion- no further action taken.

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8. Legislation 2016- Maybe it's time we take a look at going to the legislation and asking for an increase in our \$30,000 that we are currently getting. We will need to visit with Steve Willard and see what his thoughts are. How much of an increase do we want to ask for? Gorton would be willing to work on this issue, and contact Steve Willard. Our goal would be to provide free training to all the firefighters in the state. We will have follow-up on this discussion in January and have an idea of how much of an increase we need to ask for.

**ACTION ITEM:** Gorton visit with Steve Willard about increasing the \$30,000 we receive from the state and bring to the January 2016 meeting.

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9. Future Fire School Planning – Mitchell 2017

**Social events-** Hines, Ward, Diez

Thursday night SD pork producers –

Friday – 7-9 show & shine with a Friday night meal sponsored by the vendors – people's choice as they would vote on the trucks, maybe working with the Chamber to do something downtown such as a street dance sponsored by a few of the bars downtown.

Saturday after the membership meeting have a picnic, sponsored by Iverson or whomever

Maybe visit with the Chamber and see what they have to offer and we would just advertise the event in the fire school packet as things to do while in Mitchell.

**Classes and equipment—** Baumgarten, Stoks, Jorgenson, Hartmann

They have a pretty good wish list started- 30+ classes- will try to trim this list down by January so Mike in the FMO can start making contacts,

**Training Budget—**Kludt, Gorton, Gustad

\$54,000 income- previous years

\$59,000 expenses – previous years

Maybe even include an event coordinator to organize the event. Gustad has someone he will visit with to see what her cost includes.

Please type up your thoughts and share with everyone. In January we will make some final decisions on classes and meal days so sponsors can be contacted. We need to have the class list to the FMO by January so Mike Erickson can start looking for instructors.

**ACTION ITEM:** committee type up thoughts and email to everyone

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10. Statewide committee reports-

Gorton is part of the Public Safety committee; they have a meeting coming up in December.

Joint council will meet in January before the Instructors conf.

Fire Chiefs- met in Watertown in October, Chiefs meeting will be in Aberdeen Jan 4-5-6

Instructors – Meet January 9-10 in Pierre

Fire Marshal advisory board – meeting was canceled

11. State networking in Des Moines IA November 13-14 Hines plans on going.

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12. Christmas tree- Gesinger put in the request for a tree, but we don't know yet if we will get one. Need to get a few ornaments made. Gorton will get them ordered for Ruhl, Ackerman and England. Gesinger will let everyone know if we get a tree.

**ACTIN ITEM:** Gorton order ornaments

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13. Additional Items-

Don't suffer in silence; is this covered under our Providence insurance? Is this something we should check with Fischer Rounds (Shane) about? If this is something our policy covers we should add this to our website to let other department know that this is available. Gustad will check with Shane to clarify this on our insurance and bring to the January meeting.

**ACTION ITEM:** Gustad check on whether "Don't Suffer in Silence" is part of our firefighter policy.

Gustad asked if we want to make some type of flier to give to the Fire Marshall's Office (FMO) that indicates our SOG for a free pass to fire school. This flyer could be handed out along with their certificate when they complete the Firefighter I course. Gustad will put together a flier and send it around by email and then get it sent to Mike Erickson in the FMO.

**ACTION ITEM:** Gustad put together flier to hand out with certified firefighter course completion.

Safer Grant- Gustad brought up the issue about applying for this grant as an Association. This has been talked about before and one of the issues was the administration of this type of grant and who would be responsible for it. Gustad will visit with his contact and see if he is willing to come visit with a few of us about applying for this grant and what all goes into administrating it. Further discussion at January meeting.

**ACTION ITEM:** Gustad find out more info on Safer Grant and bring to January 2016 meeting.

Provident Insurance –We have agreed to pay Provident for 6215 firefighters. We only need to provide them with a list of those departments that are 100% paid departments. Need to visit with Shane about sending out a message that they only have until the end of January to pay their dues if they want the additional AD&D.

**ACTION ITEM:** Kludt visit with Shane about the agreement of 6215 paid firefighters.

Shirts- Baumgarten indicated they run about \$50 each; he will email a shirt color to everyone.

Baumgarten has a badge with the Maltese cross in the center with the district abbreviation on the bottom; he will order one for everyone on the board.

**ACTION ITEM:** Baumgarten get shirt color emailed to everyone and order badges for board members.

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14. Up coming meeting January 30<sup>th</sup> at Mitchell – E board will meet with Minnehaha at 9:00AM and at 1:00PM with the entire board.

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7:30 PM- Recess until 10:00AM CST Sunday October 11, 2015

Reconvene Sunday 10:00AM CST

Meeting with Minnehaha County;

Classes: right now they have a list of 41 classes with some of them running two days. Most of the activities and classes will be right on-site by the Ramkota- other than those at the training center. Several of the classes will be a no-cost class as the resources are right there in Sioux Falls.

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Need to have a list of class synopsis by March 15, so we can turn the online registration on by April 1<sup>st</sup>.

Schedule: There will be no parade-

They have room on site for 30 classes and bussing will be provided by the motel and School Bus Inc. The motel has a board room that will work for the SDFA room.

Everyone in the County has been assigned a different project, so all are involved in the planning For the fire school book, we will utilize the local print shop – Print Right Printing, (Kurt Miller). We will be doing our own book; Minnehaha will not be doing a book.

Evolutions— Minnehaha County and the Evolution Committee will take care of the pavement markings Minnehaha County got a Safer Grant to use over the next four years. Grant period starts the middle of November; they will be doing commercials about fire school starting in December.

Minnehahacounty.org is their web site.

Fire school cost share – 50/50

Next meeting with Minnehaha County will be January 30, 2016 in Mitchell at 9:00 AM CST

15. Pay expenses- Motion by Ward 2<sup>nd</sup> by Jorgenson to pay expenses. MC

16. Adjourn meeting-Motion by Hines 2<sup>nd</sup> by Dietz to adjourn at 11:15AM CST

Recorded by

Deedra Gesinger, Secretary

Reviewed by President Kludt

Approved January 30, 2016

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Board meeting October 10, 2015

Charlie Kludt	
Damon Hartmann	y
Jack Diez	y
Don Ward	y
Ron Hines	y
Dave Jorgenson	y
Chad Baumgarten	y
Mark Stoks	y
Rick Gustad	y
Denny Gorton	y
Deedra Gesinger	

motion to pay expenses