



# 2017 Vendor Information



All booths will be located in Nordby Trade Center.

## **STANDARD INDOOR BOOTHS:**

Standard booths located in the general trade show area are available for \$200 and include 1 - 8 foot table and 2 chairs. Table cover and skirting are available upon request for an additional fee of \$35.00. Electricity is available upon request at no charge. Vendors are responsible for extension cords. Additional 10 feet of vendor space is available for an additional \$100.00.

## **PREMIUM INDOOR BOOTHS:**

Premium indoor booths located in the atrium are available for \$300. The booth includes 2 - 8 foot tables and 4 chairs. Table covers and skirting are available upon request for an additional fee of \$35.00. Electricity is available upon request at no charge. Vendors are responsible for extension cords.

## **PREMIUM INDOOR BOOTH WITH OUTDOOR VEHICLE DISPLAY:**

Premium indoor booths located in the atrium along with outdoor vehicle display (two vehicle limit) are available for \$400.00. Table cover and skirting are available upon request for an additional fee of \$35.00. Electricity is available upon request at no charge. Vendors are responsible for extension cords.

## **VEHICLE DISPLAYS:**

Fire Apparatus and Ambulances displays will be located in the Nordby Trade Center north parking lot. The cost is \$200.00 per vehicle (Two vehicle limit).

## **VENDOR SET UP TIMES:**

Thursday, June 8, 2017	12:00 pm – 3:00 pm
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## **VENDOR SHOW DISPLAY TIMES:**

Thursday, June 8, 2017	3:00 pm – 6:00 pm
Friday, June 9, 2017	8:00 am – 8:00 pm

## **VENDOR TEAR DOWN TIMES:**

Friday, June 9, 2017	9:30 pm
Saturday, June 10, 2017	7:00 am

**FIREFIGHTER SOCIAL & DOT:**

Firefighter Social and Dear Old Timers will be located in the atrium of the Nordby Trade Center from Friday evening from 6:00 pm to 8:00 pm. Vendors are encouraged to have vendor booths open and staffed during this time.

**DOOR PRIZES:**

All Fire School participants will be eligible for door prizes. Door prize drawings will be held @ 10:00 am each morning of fire school. Please give your donation to a staff member at the Registration table with your business card attached by 12:00 pm Friday. Prizes will be drawn during the Firefighter Social Friday evening.

**LUNCH:**

We are looking for lunch sponsors for this year's fire school. With a donation of \$100.00 or more your company will receive (3) lunch tickets. Otherwise, lunch will be available each day in the Nordby Trade Center for \$10.00 each day. You may purchase tickets in advance by checking the appropriate spot on your registration form.

Lunches will be staggered and served to the students, instructors, vendors and staff in the VENDOR HALL. This will allow students more time to visit each booth.

**PAYMENT:**

All payments must accompany the registration form, you will not be confirmed until payment is received and others that paid may take your spot.

**QUESTIONS:** Please contact Sharon Kraft (605) 661-6191 or Kathy Lembcke (605) 941-4974 with any questions.