

SD Firefighters Association Winter Board Meeting Minutes
Pierre, SD, Main Station
January 10, 2020

Call meeting to order Friday, January 10, 2020 at 8:00 am at Pierre Station 1 Meeting Room by President Charlie Kludt.

Board Members Attending: Charlie Kludt, Ron Hines, Dave Jorgenson, Rick Gustad, Mark Stoks, Adam Kunkel, Samara Erickson, Chad Baumgarten and Dennis Gorton. Members absent: Jack Diez.
SD Firefighters Auxiliary: Jenifer Laurvick, Hallie Lutter
Guests: Mike Jones, SD Fire Training,

Roll Call Voting: Hines, Jorgenson, Gustad, Stoks, Kunkel, Baumgarten, Erickson, and Gorton

Pledge of Allegiance was recited.

Moment of Silence was observed for all firefighters and those who have died in the line of duty.

Motion to approve the agenda that was emailed by Hines, seconded by Kuenkel. Carried.

Motion to approve draft minutes of Board meeting @ Pierre, September 28 & 29, 2019 that were emailed and on the webpage by Jorgenson, seconded by Stoks. Carried.

Business:

1. Membership report-
 - a. Membership report – Secretary Gorton went over the current 2020 membership drive. At this time, we have 4,093 paid members from 159 fire departments, and 30 department only members. Last year at this time we had 3,411 members from 133 departments and 29 department only members. Gorton said he will be mailing out a 2nd dues notice in later January.
 - a) **Action Required: add letter/note to the 2nd dues notice about donating to the Memorial.**
 - b) **Action Required: add to the Home Page with link to pay by credit card.**
 - b. Financial reports – Treasurer Gorton said the year-end reports were emailed out to board members. A copy of these reports will be attached to the minutes. Motion to approve financial reports Stoks seconded by Erickson. Carried.
 - c. E-Checks – Gorton said that between he and Rick Gustad that the ability to pay by e-checks has been set up. It does require the payer to enter financial information, etc. No department to date has used this method. Several departments have used their credit card to pay their 2020 dues and it works smoothly.
 - d. District Reps contact depts – Gorton said he will get reports to the district reps out after the 2nd dues notice. Then district reps will have a current list of departments who have not paid their membership.
 - a) **Action Required: Due list to district reps.**
 - e. Thank you list in April paper
 - a) **Action Required: Gorton will get a list of 100% and Department only members to Jeff for the April paper.**

SD Firefighters Association Winter Board Meeting Minutes
Pierre, SD, Main Station
January 10, 2020

2. District Directors Reports: there are a number of Firefighter 1 & 2 classes starting around the state and or going on at this time. Some are using a blended approach with both on-line and classroom, others are using strictly classroom.
 - a. Black Hills – Kuenkel, not much going on, Mid-Winter muster schedule is out, March 11-15, a number of different classes.
 - b. Southeast – Jorgenson, not much right now. Spring school will be at Canastota, Vermillion in the fall.
 - c. South Central – Gustad, quiet, spring school will be in Parkston, fall maybe.
 - d. Northeast – Stoks, not much at this time, spring fire school, date to be announced.
 - e. Northwest – Baumgarten, not much going on, district fire school will be in September.
 - f. Badlands – Diez/Cronin, nothing noted at this time. Fall school will be at Burke in September.
 - g. Central – Erickson, not much new, Wessington Springs will host either a spring or fall school.
3. Honorary Lifetime Membership nominations
 - a. Received from none at this time, but if the info is submitted by the Board's March meeting it would be in time to be acted on.
 - a) Action Required: info to newspaper on Lifetime Membership.
4. High School Scholarship – The deadline date will be March 15, 2020;
 - a. SD Firefighters Auxiliary Contact is Jenifer Laurvick,
 - b. Dear Old Timers contact is Dawn Kludt
 - c. SD Firefighters contact is Ron Hines and Dennis Gorton
 - a) Action Required: submit application to Grapevine for website
 - b) Action Required: send application to Jeff Feb 14, 2020
 - c) Action Required: will send to Jenifer who will email to all the high school counselors. Talk to Deedra also.
5. Legislation for 2020 –
 - Facetime with legislative groups – important to contact your legislators in your area.
 - Come out with EMS? Need to get date when EMS has their legislative day on Feb. 10 with social at Ramkota.
 - Fire Insurance Premium tax allotment – consideration for changing from a set amount to a percentage of the amount paid into the State.
 - Hines brought up talking with the Fire Marshal's office about the cigarette tax and maybe using a portion of those proceeds.
6. NVFC-
 - a. Motion to send SDFA representatives for 2020, motion by Hines, seconded by Jorgenson to send one person to the NVFC meetings: Board members voting yes: Hines, Jorgenson, Gustad, Stoks, Kunkel, Baumgarten, Erickson, and Gorton
 - b. All state membership program – \$18
 - c. Increased Federal funding for grant programs, there are two different federal programs that were increased approximately \$1,000,000 each.
 - d. Future representative as it stands now, LeRoy may not make the spring meeting, but still wants to attend the fall meeting.

**SD Firefighters Association Winter Board Meeting Minutes
Pierre, SD, Main Station
January 10, 2020**

- e. 2024 – South Dakota bid - Rapid City (submit at fall 2020) discussion about some costs and sponsorship that could be arranged. There are several reasons to host in the western part and the major truck manufactures in the Sioux Falls area.

2020 – 28 April-3 May	Alexandria, Va	13-18 Oct – Wilmington, NC
2021 – April	Alexandria, Va	Fall – Jackson, Wy
2022 – April	Alexandria, Va	Fall – Kansas City, KS
2023 – April	Alexandria, Va	Fall – Cooperstown, NY

7. State Fallen Firefighter Memorial Service; 27 September 2020, 2:00 pm; Memorial Site/Rotunda;
- a. Add Dwain Hudson, Argyle FD (Dwain was born on January 23, 1946, in Orlando, FL, to QP and Thelma Lee (Waters) Hudson. He took pride in serving his communities as a Retired Highway Patrolman and Firefighter. Dwain was a Master Mason and competed in the Cowboy Action Shooting Competitions. His is survived by his wife, Caffy Hudson of Custer; sons, Dwain Franklin (Brenda) Hudson, Jr. of Elizabeth, CO; Jack Franklin Hudson Ft. Pierce, FL; sisters, Susie (Bill) DeVine or Billings, MT; Sandra (Mike) Grooms of Ocala, FL; two grandchildren, Eliza Grace Hudson and Kevin Hudson. Memorial services were held 11:00 a.m., Saturday, April 27, 2019, at Chamberlain McColley’s Funeral Home in Custer with Firefighter’s Bell Ceremony.)
- **Action Required: Adam will contact family for exact spelling and how to they want the name of the Memorial.**
 - **Action Required: Chad got the spelling as Dwain F. Hudson due to the length of his full name.**
 - **Action Required: Chad will contact Capital City Monuments to get name engraved before May 1, 2020.**
 - **Action Required: Chad and Adam will contact the honor guard for 2020.**
 - **Action Required: Gorton will contact Capitol Buildings & Grounds and get the Visitors Center and Capitol Bldg. reserved for September 27, 2020, DONE**
 - **Action Required: Gorton will contract Capitol Buildings & Grounds to have the bush/shrub trimmed. DONE**
 - **Action Required: Contact Governor’s office and invite Gov. Charlie will contact Governor’s office.**
8. National Fallen Firefighter Memorial – 3-4 October 2020
- a. Approved paying expenses to send representative at fall meeting.
 - b. Contact family to see if they are going.
 - c. Purchase bricks for Memorial, cost is \$100 for 4”X8” with 3 lines of text, no logo.
 - d. If no one from the Board cannot attend, then maybe ask Brent Long from Rapid City Fire Department to attend and pay the expenses.
- Motion to approve travel to Memorial by Hines, seconded by Stoks. Roll call of Board members voting yes: Hines, Jorgenson, Gustad, Stoks, Kunkel, Baumgarten, Erickson, and Gorton. Carried
- Motion for the SDFa to purchase a “brick” for the Fallen FireFighters Assn at Emmitsburg, with the cost to be paid out of the Memorial fund, by Gustad, seconded by Erickson. Roll call of Board members yes: Hines, Jorgenson, Gustad, , Stoks, Kunkel, Baumgarten, Erickson, and Gorton. Carried
- Action Required: Gorton or Kuenkel will attend. Long if neither of these can go.**

The Board recessed at 9:30 AM, reconvened at 9:50 AM.

SD Firefighters Association Winter Board Meeting Minutes
Pierre, SD, Main Station
January 10, 2020

9. Memorial flags – Hines brought up the need to purchase or have a couple others located around the state. Currently there is one (1) casket flag. Discussion on purchasing additional flags and have the LAST Team keep some around the state.
Motion by Baumgarten to purchase 2 firefighter casket flags and 3 – 3X5 firefighter flags to fly and place in the current totes at the LAST team locations of Rapid City Fire Department, Pierre Fire Station #1 and Huron Fire Department, seconded by Stoks. Roll call of Board members voting yes: Hines, Jorgenson, Gustad, Stoks, Kunkel, Baumgarten, Erickson, and Gorton
10. Regional States Networking report – October 2019 - Des Moines, IA – Hines reported on the meeting. Iowa, Nebraska, Illinois, and others. Discussion was on retirement funding and recruitment/retention. Iowa has gone to a professional management company in place of the executive director. Nebraska got a SAFER grant to fund a \$4,000 scholarship and the recipient must make a 2-year commitment. Illinois has adopted the New York cancer program. Some have started an equipment exchange for older usable items. Iowa and Nebraska use the full-time executive company to answer phones, write grants, etc.
 - a. **Action Required: Kludt, Hines and a couple other board members will set up a meeting with these same companies to meet in approximately February and then report to the Board at the March meeting.**
11. Executive board member selection Kludt said he was looking at the by-laws and noted there is an executive board. This at various times may help to expedite some issues. Kludt asked the Board to nominate a member. Motion by Baumgarten to have Gustad be the individual, seconded by Erickson for an annual appointment. Motion carried.
12. Committee report on review of administrative positions descriptions
 - a. Committee of Hines, Gustad and Erickson reported said they had reviewed the descriptions.
 - a) Secretary position – there were several items to delete, reference to the newsletter; membership dues, follow up non-paying departments, left minutes of meetings unchanged; update insurance for AD&D; \$250 spending authority, should be how often?; computer equipment, left alone; registration assistance taken out; fire school duties, remove evolutions items, change to record events of fire school; additional items.
 - b) Treasurer position – spending authority is \$500, how often?
 - c) New duties for an executive director position: follow up departments for non-payment of dues; fire school registration; fire school certificates; pursue grants and other funding opportunities; memorial service, programs;
 1. **Action Required: Committee will get updated position descriptions to the Board in about 2 weeks.**
13. Breakout sessions – Board Member descriptions & expectations, Kludt said he was wanting a more detailed description of the duties of board/district members for new prospective members.
Action Required: Get lists from Charlie, Samara, include in minutes.
14. Past President position - General discussion on the need/value of having the position of Past President and the length of term. It would require a by-law change to change.

SD Firefighters Association Winter Board Meeting Minutes
Pierre, SD, Main Station
January 10, 2020

15. Nominations from the floor - General discussion on allowing nominations from the floor for president and vice-president. The By-laws say that nominations from the floor should be allowed. This was changed in 2014 and 2015.
 - a. Motion to review and recommend that the past-president position shall be limited to one 3 year term after a new president is elected and that nominations will not be allowed from the floor for president and vice-president with letters of intent to run for those positions presented to the nomination committee by March 5 prior to the election in adequate time be published in the monthly newspaper with not less than 30 days-notice to the general membership. Motion carried by voice vote.
16. Media –
 - a. Website update/upgrades review – Group photo might consider taking the old photo off the webpage and work getting a new photo at fire school. Chad will get a gray polo shirt for Rick Cronin.
17. Newspaper contract renewal – same price for CY January 1, 2021- December 31, 2023 signed by Charlie. Motion by Hines, seconded by Erickson to renew the contract. Carried.
18. Newspaper article rotation for Board members: to Jeff by 15th of each preceding month.
 - a. January; Southeast, Central, Black Hills
 - b. February; Northeast, Badlands, North West
 - c. March; Black Hills, Northeast, South Central & NVFC
 - d. April; Central, North West, Northeast and Tres.
 - e. May; Badlands, Southeast, South Central
 - f. June; Black Hills, Northeast, Central
 - g. July; North West, South Central, Badlands
 - h. August; Southeast, Central, Black Hills
 - i. September; Northeast, North West, Badlands
 - j. October; South Central, Southeast, Central & Sec.
 - k. November; Central, Northeast, North West and NVFC
 - l. December; Badlands, South Central
19. Statewide reports:
 - a) Public Safety Communications Council – Jeff Pierce gave a recap of this.
 - b) Joint Council of Fire Service Organizations -
 - c) Fire Chiefs – good conference, best attendance of past years. Next year's conference will be in Deadwood.
 - d) Instructors – will be meeting this weekend in Pierre.
 - e) Fire Marshal's Advisory Board -
 - f) LAST - New officers – Casey Warren, President; Ron Hines, vice-president; Brent Long, Director; Dawn Kludt, Secretary. Website will be sdlast.org
 - g) SD-PERI (SD-Pipeline Emergency Responders Initiative)
SDPA statewide training seminars
20. State Fire School 2020;
 - a. Finalize class listing (Update from Mike J) see list of classes for 2020 Word.
 - b. Registration open target date 31 March 2020
 - c. Other items –
 - c.1 – Spring meeting date - 20 & 21 March 2020 @ Mitchell
 - c.2 – Arrival date for setup, final checks Tuesday, June 9

SD Firefighters Association Winter Board Meeting Minutes
Pierre, SD, Main Station
January 10, 2020

- c.3 – communications; phone listing
 - c.4 - tools/equipment; - Chad, Jack, Adam
 - c.4a – bales & pallets - ?
 - c.5 – apparatus; - Chad, Adam , Dave
 - c.6 – workers
 - c.7 – Food – Ron, Samara,
 - c.8 – Vendor show; Auxiliary
 - c.9 – Memorabilia – Auxiliary
 - c.10 – Signage/posters/arrows – Mark
 - c.11 – Sanitation - Ron
 - c.12 - Utility vehicles – Dave
 - c.13 – Memorial & meeting setup – Charlie, Ron, Adam
 - c.14 – Sponsorships - ??
 - c.15 – SEA grant – application sent - April 7 mtg
 - c.16 – Booklets – Charlie
- d. Finalize Schedule –
- e. Final registration costs – it was agreed to charge \$50 for one day class registration. 2-day registration will be \$15 discount for early bird and \$15 for 100% membership. Rick will work with the ABC Signup to allow the various registration fees.
21. Final comments none at this time. Each board member was polled for final items. Samara said that the Christmas tree at the Capital we need to use LED lights, no blinking lights. Samara will dispose of old lights. Hines said that he received a phone call from Jason White in reference to Custer Firefighter Bill Bell who passed away from cancer.
22. Nomination Committee: Gorton, Jorgenson, Don Ward, Diez, and Kevin Schuke?
23. Pay expenses – Motion by Hines, seconded by Erickson to pay expenses for the fall Board meeting. Roll Call of Board members voting yes: Hines, Jorgenson, Gustad, Stoks, Kunkel, Erickson, and Gorton. Carried.
24. Discussion - one(1) S DFA Board meeting at a location in different District per year. Was not agreed to at this time.

Follow Up Items:

- ✓ **Create invoice for Auxiliary for \$300 for 2019 scholarship and do it each fire school.**
- ✓ **Send to google drive a complete list of each districts depts, contact, address, phone.**
- ✓ **Get rooms for auxiliary for March meeting, all their members. Done**
- ✓ **Check Runnings for valid sales tax exemption.**
- ✓ **Change March meeting to 21 & 22, week earlier. Small board room with large tv for Rick on Friday PM or early evening.**
- ✓ **Send check to Rick for \$200 for ABC work.**
- ✓ **Leave class numbers the same as last year.**
- ✓ **Class descriptions to Rick.**

NEXT MEETING: March 20 & 21, 2020 at Mitchell

Adjourn Board meeting motion by Gorton seconded by Kuenkel. Carried.

**SD Firefighters Association Winter Board Meeting Minutes
Pierre, SD, Main Station
January 10, 2020**

Respectfully submitted

A handwritten signature in blue ink that reads "Dennis Gorton". The signature is written in a cursive style with a horizontal line extending from the end of the name.

Dennis Gorton, Secretary

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