

South Dakota Firefighters Assn. Board Meeting
State Fire School Planning, Mitchell, SD
April 7, 2018

Call meeting to order @ 8:00 am at Mitchell Tech Institute, Mitchell by President Charlie Kludt. Board members present: Charlie Kludt, Dennis Gorton, Jack Dietz, Rick Gustad, Dave Jorgenson, Ron Hines, Mark Stoks, guest Adam Kuenkel for the BH District Rep. Auxiliary members: Sharon Kraft, Kathy Lembcke, Jen Laurvick, Carmen Kast and Toni Schmidt.

Pledge of allegiance was recited.

Moment of Silence was observed for all firefighters and military.

Black Hills District Representative: President Kludt introduced the new Black Hills District representative Adam Kuenkel. President Kludt said he had received an email and/or letter from the President of the Black Hills District that Adam Kuenkel was their choice to replace Damon Hartmann and to fill the position until June 30, 2018. Moved by Hines, seconded by Gustad to approve the appointment of Adam Kuenkel to serve until June 31, 2019. Carried. Adam Kuenkel, 419 Morgen Rd. Box Elder, 57719, cell 757-319-0140, email adamkuenkel1973@gmail.com. The Black Hills District will need to elect a representative at their fall fire school, who will begin their term on July 1, 2019.

MTI Contract: for 2018 MTI has quoted the Association with a flat fee for \$5,000 for all classrooms, set up and use of some equipment, all food items and needs such as donuts, cookies will be handled through MTI, drinking water is ok if we have it donated, Motion to approve the contract by Gustad, seconded by Diez. Carried.

NVFC travel: LeRoy Koopman has asked if he is attending the NVFC on behalf of the SDFa then would he or someone in the future be eligible for the In-state and/or Out-of-state per diem of either \$25 or \$50 per day. It was noted and agreed by the SDFa Board that a person officially representing the SDFa is eligible for per diem.

Signature authority for all accounts: Gustad moved to remove Damon Hartmann from all accounts at either Dakota Star FCU or the Black Hills FCU and to add Adam Kuenkel as signature to these accounts. Carried.

Action Needed: Gorton will get with Kuenkel to get signature cards and all other info at Dakota Star Credit Union and Black Hills Federal Credit Union.

Fire School Registration Cost: Cost will be \$90 per person for 2018 Fire School. For members who departments are 100% there is a \$15 discount. For early registration before May 15 an additional \$15 discount. Therefore, the final registration would be \$60 per person if their department has 100% membership. Discussion on those firefighters who have completed the certified firefighter course would be eligible for the registration being waved.

Lunch cost would be \$10 per day.

Action Needed: Gustad will create a discount for those FireFighters who newly completed the FF1 & FF2 course through the State Fire Marshal's office.

Dakota Access Pipeline: State OEM has asked the SDFa to include the Dakota Access Pipeline Protest issue presentation for approximately 1 ½ hours before fire school on Thursday in the NTC

South Dakota Firefighters Assn. Board Meeting
State Fire School Planning, Mitchell, SD
April 7, 2018

amphitheater. We are waiting for final info from either the fire marshal's office and/or DPS. That info needs to be to us before April 15 to be in the May paper.

Evolution Registration Form: emailed from Rick Cronin.

Action Needed: Gorton will email form to Grape Vine designs to put under evolution registration form. Emailed to Grapevine.

Fire School travel: President Kludt asked Board members to travel to Mitchell on Tuesday. That Wednesday will be set up and to be ready at 8 AM. Thursday will be set up final items, Friday & Saturday school.

Business:

Membership report- Gorton reported that current numbers /members we have 5548 paid members from 225 fire departments and 54 Department Only membership for a total membership of \$143,240 to date. Approximately at this time in 2017 we had a total of \$122,465 total, 4740 paid members from 137 departments and 36 Department Only members.

Financial reports – Gorton handed the Board several financial reports. Reports are attached to these minutes. Gorton said that the 2018 membership drive is complete with a second and third dues notice sent out. Currently the balance of all accounts, “Net Worth” is \$245,779.48 with no outstanding invoices to be paid. Motion by Gustad to approve, seconded by Hines. Carried. Reports are attached at end of minutes

Vendor THANK YOU: The letter has been drafted, will be mailed to those vendors before fire school to all the vendors/companies who advertised in the newspaper in 2017. We have a spreadsheet of those vendors from Jeff at the paper.

Action Required: Gorton and Kludt will create and mail thank you letter.

Checklist 2018 Fire School & Who is Going to Coordinate

- 1) Go through planning booklet for each event and class – **check the planning booklet for your events**
 - a) Registration – moved to the left of the entry doors in front of the Extension.
 - b) Event/class materials – make sure instructors bring their own extension cords, outlets, approx. 25 ft. long.
 - c) Special items/needs
 - d) Location of class

- 2) Vendor Show –
 - a) Spaces (may make spaces available upstairs, if need/want)
 - b) Tables needed
 - c) Auxiliary will be using some of the parking to the north of the Norby Bldg.

- 3) Printed items -
 - a) Booklet-sponsors

South Dakota Firefighters Assn. Board Meeting
State Fire School Planning, Mitchell, SD
April 7, 2018

- b) banners/signs
 - c) copier toner
 - d) lanyards
 - e) paper/cardstock
- 4) **MTI – Doug & Stephanie**
- a) small engine instructor(s)
 - b) anchor point for rope class
- 5) **CVB - Katie**
- a) Volunteers - food time assist?
 - b) Registration bags (500)
 - c) Water & ice
- 6) **Salvage yard – H&R Salvage**
- a) Contacted
 - b) # of vehicles - 10-12
 - i) (2) essentials
 - ii) (8-10) extrication class
 - c) Cleanup & daily moving
 - d) Getting them there
 - e) Getting them back
- 7) **City –**
- a) sweeper
- 8) flowers – (36) red, (6) white were ordered for the 2017 Memorial Service in water tubes, single roses from Nepstads
- 9) **Sanitation –**
- a) Dumpsters
 - i) Meidema – several small
 - ii) Petrik – (2) roll off
 - b) Saturday night /Sunday
 - c) Cleanup crews
- 10) **Vehicles – Dave & Chad**
- a) UTVs/carts – Mettler – Scott Supply -
 - b) EVOG (1)
 - c) Pumpers – (3 or 4) - Platte, Brookings, Viborg wildland unit,??
 - d) Air trailer - Viborg
- 11) **Food - Ron**
- a) Thursday night – vendor show – finger food
 - b) Friday am – CVB/MTI

South Dakota Firefighters Assn. Board Meeting
State Fire School Planning, Mitchell, SD
April 7, 2018

- c) Friday noon – Whiskey creek
- d) DOTs – finger food
- e) Saturday am – CVB/MTI
- f) Saturday noon - Subway
- g) Auxiliary luncheon -
- h) Misc.
 - i) Ice trailer - Jack
 - ii) Totes – Jack will get some additional ones from Runnings.

12) Meetings - **Don**

- a) Opening ceremony
 - i) Color guard
 - ii) VIPs – Mayor, political, NVFC Pres
 - iii) Chaplain(s) – Veldhuizen/Anderson
 - iv) Election committee – Gorton, Diez, Jorgensen, and two general membership individuals, not from these districts. (possible members, Ian Paul, Curt Rawstern, Craig Oberle.
 - v) Audit Committee – 2017 committee, Maynard Konenche, Glenn Sealey, and Cory Carmichael.

13) Auxiliary

- a) Classroom needs

14) The Board discussed if it was necessary to pay instructors for three days of meals when some are there for them at no cost. Gorton said currently he will pay an instructor for 3 days at \$27/day if that person is there for both days. The Board agreed that for 2019 will not reimburse for meals \$27/day or do something different.

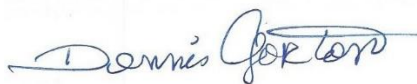
Action Needed: Gorton will change the contract for 2019 to reflect meal reimbursement.

Final comments – Kludt asked Board members if they had any final comments. None made.

Pay expenses: Motion by Jorgensen to pay expenses for meeting, seconded by Hines. Roll Call: Yes; Gorton, Gustad, Jorgenson, Stoks, Kuenkel, Hines, Kludt. Carried.

Adjourn meeting: Motion by Kuenkel to adjourn Board meeting, seconded by Stoks. Carried, Meeting adjourned at 4.45 PM.

Respectfully submitted



Dennis Gorton, Secretary