

SDFA Fall Board Meeting
Pierre, SD
October 12, 2013
Agenda

Call meeting to order @ 1 PM CT at Pierre main Fire station
Welcome Jack Diez to the Board
Additional Items for the agenda
Approve minutes of Board meeting @ Belle Fourche, June 2013
Treasure report-

OLD BUSINESS

1. Newspaper discussion
 - Articles
 - EMT
2. Website discussion
 - a. Changes, add/delete
 - b. Drop "calendar"
 - c. Add "Past Fire Schools"
 - d. Delete all reference to past fire school
 - e. Archive all Belle info
 - f. Memorial section, need good picture of flag
 - g. Link from Fire Marshal's office
 - h. Old Fire School Photos – add to webpage
 - i. Like us on Face book link
3. ABC Signup Program
 - a. Venders/instructors
 - b. Back up Administrator
 - c. Reports generated by program
 - d. Paid till April 30, 2014
 - e. Fire Marshal using for firefighter class registration
 - f. Survey Questions from
4. Evolution
5. Membership report
 - a. Membership discount for Fire School
6. District Fire School cost year to date
7. Scholarship program
8. NVFC- – fall meeting Texas, spring meeting Washington
9. Big Dogs shirts
10. Fallen Firefighters Memorial Service – Sunday, Oct. 13, 2013 2 PM CT
2014 Service Oct 12, 2014
Add one name? – Watertown firefighter
11. National Fallen Firefighters Service –
12. Guide Book for 2014
13. FDIC April 7 – 12, 2014
14. Face book page
15. Recognition for Hartmann & Vollmer

16. Burn Building Trailer
17. Term Limits
18. AD&D Insurance Premiums increase
19. Marty and Hutterville Fire Department – do these departments exist?
20. Future Fire Schools – Board agreed to host for 2017, 2018, 2019
 - a. Locations
 - b. Dates
 - c. Delegation of duties –
 - d. Schedule of events
 - e. cost

NEW BUSINESS

21. Annual Corporation Report
22. Training Classes
 - a. Funding State OEM
 - b. Time of class, day/evenings/weekends
 - c. ICS 100/200/700 in one day
23. January 2014 meeting in Oacoma, Al's Oasis
24. Legislation for 2014
25. By-law changes – any proposed?
26. Aberdeen Fire School meeting –Meeting with Brown Co./Aberdeen
 - a. Set registration amount
27. Coffin Flag
28. Christmas Tree
29. Charlie Walker benefit money
30. Letter from Reuben Vollmer
31. Pay expense
32. Adjourn Board meeting

**SDFA Fall Board Meeting
Pierre fire station
October 12, 2013**

Call meeting to order 1pm CDT by President Dennis Gorton

Members present: Denny Gorton, Glenn Sealey, Rick Gustad, LeRoy Koopman, Chad Baumgarten, Duane Hofer, Charlie Kludt, Craig Oberle, Jack Diez, Paul Smith and Deedra Gesinger

Absent: Ron Hines

Welcome Jack Diez, he will serve the remainder term for Reuben Vollmer to expire June 30, 2016.

Approval of minutes from Belle Fourche - Motion by Hofer 2nd Sealey to approve minutes. MC

Approval of treasure report - Motion by Gustad 2nd by Oberle to approve treasure report. MC

Old Business;

1. Newspaper – articles are doing well but how do we get more departments to submit their local info? EMT association - ok with the newspaper, if they have any issues Sealey will let us know after the conference.

Issue from Jeff on the paper- more participation to keep the paper going, if we were to lose the three main advertisers it would really hurt the paper, we need to get more advertising.

Jeff indicated that there was going to be a postage increase. Don't know when or how much at this time. We really don't want to lose the newspaper.

Question for Jeff, can we do a thank you from the Firefighters Association and from the newspaper to those who have advertised in the paper in the form of an ad in the paper, maybe this would encourage more companies to advertise. Can we meet with him to discuss the issues and how to make improvements? Does he have an advertising packet that we can leave with businesses? Who has he contacted so we aren't asking the same individuals? Maybe one of the reps contacting some of these individuals such as Avera and Sanford might generate advertising.

ACTION ITEM: Gorton will ask Jeff these questions.

ACTION ITEM: Reps make contact with Avera and Sanford.

2. Website discussion- we talked about this in June and Gustad indicated he sent Gesinger an email of suggestions/ideas right after fire school.

ACTION ITEM: Gesinger will look for the email and get updates completed.

3. ABC sign up program- Gustad commented it should not be a problem adding the vendors to the program. However, the program will not accept vendor payment. Gustad will add the vendor list from last year and send to the board; everyone look it over and let Gustad know if any are missing and Gustad will get them added. We will then do a support ad in the paper thanking these vendors for being at fire school or welcoming them to 2014 fire school.

Back up person-Kludt and Gesinger need to help Gustad.

ABC registration program is paid up through April 14, 2014.

The Fire Marshal's office would like to use the registration program and plan on it down the road for district schools.

Survey information was sent out. Gustad will put an article in the paper and make reference to the survey being on the internet if anyone would like to review the results. Where do we want this on the web site? Will put under the archive data along with past fire school classes and pictures.

ACTION ITEM: Gustad add vendors to ABC program.

ACTION ITEM: Gustad put article in paper about survey data that was collected.

ACTION ITEM: Thank you in the paper for those vendors who attended State Fire School.

ACTION ITEM: Gesinger scan past fire school classes and send to Brenda to put on the web along with pictures.

4. Evolutions – Oberle visited with Larry Nickles and he indicated that there would **NOT** be evolutions at 2014 fire school.

5. Membership report- membership up 5% from last year with 264 membership increase. Gesinger will email the reps a report of the departments in their district so they can put a thank you letter in the paper thanking those departments that are 100% members.

ACTION ITEM: Gesinger send reps report.

ACTION ITEM: Reps put thank you in the paper for departments that have paid.

6. District cost year to date- only one district requested the full amount. Each district is allotted \$1600. Discussion: if a district goes over their allotted amount and there is leftover money because another district didn't use all their \$1600 then the district that needed more could request additional money if there were any remaining funds.

7. Scholarship – The deadline date is February 1, 2014. Maybe we should change the verbiage on the scholarship application to read two high school students. Motion by Oberle 2nd by Hofer to change the verbiage on the scholarship application to read “two high school students”. MC

ACTION ITEM: Gesinger make updates to scholarship application and website.

8. NVFC-Koopman will travel to Texas in the fall and Washington in the spring.

9. Big Dog T-shirts – no further action

10. Fallen firefighter memorial -Lots of changes, we will have Rapid City honor guard, no pipes and drums. 2014 memorial we may be adding a Watertown firefighter, but we don't know if the national organization will accept this firefighter death, as it was cancer related. Gorton asked Watertown to send him the info and he has not heard anything yet. Sioux Falls does have an honor guard, but they won't come out unless they are on duty. Mitchell also has an honor guard. Gustad will follow up and see what Mitchell has so we can add them to our contact list.

List of contacts:

Rapid City Honor Guard

Rapid City Professional Firefighters Pipes & Drums

Aberdeen Pipes & Drums

Ellsworth AFB FD Honor Guard

11. National Fallen Firefighter – NA

12. Guide book 2014 - Gorton will work on updated.

ACTION ITEM: Gorton work on updates to guide book 2014.

13. FDIC- April 7-12 - Gustad may be able to go; there is one room reserved and all can be changed by Feb. 1 Let Gorton know before this so he can make the changes.

ACTION ITEM: Gustad go to FDIC.

14. Face Book page – Mark Stokes does a good job keeping this up to date. Motion by Koopman 2nd Hofer to send Mark a visa gift card for \$100. MC

ACTION ITEM: Gorton get gift card.

15. Plaque for Dale Hartmann and Reuben Vollmer- Hofer will take care of this and we will present at State fire school 2014.

ACTION ITEM: Hofer take care of plaque for Hartmann and Vollmer.

16. Burn Trailer- Baumgarten purchased the trailer for \$1300, and it is in Tea. Baumgarten picked up the trailer from Belle Fourche and that one is in Lemmon. Tea will let Baumgarten know when they are done with the trailer and he will make arrangements to pick it up.

Baumgarten will get Smith the title before it will be paid for.

ACTION ITEM: Baumgarten get trailer title for Smith.

17. Term limits-South East term is 4yr to expire June 30th 2014.

Gesinger send email to Jeff to add the term limits to the paper, need to add terms expires June 30th of that year. Also make sure the website is updated.

ACTION ITEM: Gesinger update term limits paper and website.

18. AD&D Insurance premium increase – How do we want to handle the increase? Insurance was \$6 and has increased to \$6.48, costing the association \$2600. Motion by Hofer to leave the dues as is and the associate absorb the .48 difference 2nd by Gorton for discussion purposes. Sealey called the question MC.

19. Marty and Hutterville- are they departments? Gesinger will remove Marty Fire Department from the list as they are no longer active. Hutterville is 100% paid department.

ACTION ITEM: Gesinger remove Marty fire department from list.

20. Future fire school - 2017, 2018, 2019 Locations/Dates - Pierre Ramkota has no open dates for June.

Chamberlain 100 rooms at Cedar Shores - if we book 75 rooms the conference rooms are free.

They have open dates in June.

The fairground in Huron isn't big enough to host there.

Gustad will check into what Mitchell has available.

Baumgarten will check with Riggs High school about having fire school in June.

Koopman will check with Sioux Falls.

Hofer will make calls to vendors to see if they would be willing to come to Pierre in May if we have fire school the same weekend as Nebraska.

This information will be available for the January meeting in Chamberlain. We will finish the discussion on delegation of duties and schedule of events and cost at the January meeting.

ACTION ITEM: Gustad check with Mitchell.

ACTION ITEM: Koopman check with Sioux Falls.

ACTION ITEM: Baumgarten check with Riggs High school in Pierre.

ACTION ITEM: Hofer contact vendors.

ACTION ITEM: Follow-up with delegation of duties, schedule of events and cost in January.

Recess 6:30pm

Resume: October 13, 2013 8:05AM CDT

Attending meeting on Sunday, Ron Hines

New Business;

21. Annual corporation report has been filed so we are good to go.

22. Training classes- OEM money last year was \$25,000 – issue has been that these classes ICS 100/200/700 are only offered during the week and not the weekend, making it hard for firefighters to participate. These classes are also online so can be taken at any time.

23. January 25, 2014 meeting in Oacoma - back up Feb 1st Gesinger will line up meeting room at AI's. We will invite Aberdeen and this will be the e-board meeting with them and we will not travel there prior to fire school.

ACTION ITEM: Gesinger make reservation at AI's in Chamberlain for meeting

ACTION ITEM: Gorton invite Aberdeen as this will serve as the E-Board meeting with Aberdeen

24. Legislation 2014- no issues at this time

25. By-law changes - Any by-law-changes need to give 30 days' notice.

26. Meeting with Brown Co. –

Registration fee- Set at \$60 with 20/40 split, \$40 Brown Co \$20 SDFa.

Thoughts/ideas: Discount for fire school registration for departments that are 100% memberships? Motion by Kludt to go with a \$75 fire school registration fee for those attendees who departments do not have 100% membership and \$60 fire school registration fee for those departments that are 100% members 2nd Diez. MC One “no” vote Discussion, how would we handle the split? Motion by Baumgarten to split the \$60 as \$40 host department \$20 SDFa, and the \$75 split would be \$50 host department \$25 SDFa 2nd by Kludt MC. One “no” vote This would be something to think about if Gustad can get the registration system set up to accommodate this type of payment.

ACTION ITEM: Gustad will do some research to see if the program can handle this type of payment request and bring to the January meeting in Chamberlain for further discussion

Classes-Some of the instructors for classes have been contacted already.

Keynote – will give opening ceremony and instruct a class.

Koopman will visit with Ron Roy about coming to Aberdeen to do a generation XYZ class.

JR asked about a one day registration fee of \$40? Gustad will check to see if the registration program will allow this option.

Motion by Hofer 2nd Kludt to approve the class list presented. Discussion, if the burn class fills up, can we bring another burn trailer in. We don't want to turn students away, this is doable. MC

Vendors- they don't feel a need to be open Saturday- vendors would set up from 3-6 on Thursday, be open all day Friday and out on Friday night.

Schedule - lunch will be available on site in the commons area; business meeting will be in the gym.

Meals -Thursday meal only, no meal on Friday or Saturday, just the DOT on Friday.

As per Charlie Kludt, the weather forecast will be 65 and sunny in Aberdeen during state fire school 2014.

Deadline-Final Class list needs to be to paper by January 15th for the February issue of the newspaper. This issue of the paper will go to all department paid and non-paid. We will also put the schedule in the March issue.

On-line registration will open February 1st.

Aberdeen will send Gesinger a flier to put in with the January dues letter.

Aberdeen will plan on coming to Oacoma for the last planning meeting.

Maybe Oberle and Sealey can coordinate and do a quick walk through and look things over if Sealey is in the Aberdeen area.

27. Coffin flag- We have one coffin flag and it is located in Pierre. Do we want to purchase another coffin flag? Motion by Gustad 2nd by Baumgarten to purchase an additional coffin flag. MC Koopman indicated that he knew of an individual/organization that would be willing to share the cost for an additional coffin flag.

ACTION ITEM: Koopman follow-up with individual/organization on coffin flag and get one order.

28. Christmas tree - Gesinger will let the members know if we get a tree and the date to decorate.

ACTION ITEM: Gesinger let members know when to decorate tree.

29. Check for Charlie Walker benefit from Belle Fourche auxiliary was made out to SDFA; Smith will deposit and re-issue check to Charlie Walker.

ACTION ITEM: Smith issue check for Charlie Walker.

30. Email from Reuben to publish the minutes – Minutes will be published on the internet.

31. Motion by Baumgarten 2nd by Gustad to pay expenses. MC

Motion by Sealey 2nd by Hofer to pay expenses for two board members to travel to the Iowa state networking meeting. MC

32. Motion by Hines 2nd by Kludt to adjourn at 12:15PM CDT

Recorded by Secretary Deedra Gesinger

Reviewed by President Gordon

Approved January 25, 2014